

BYLAWS
Of the
Strathmore & District Curling Club
Proposed Revisions – November
18, 2026

**Box 2033, 180 Brent
Boulevard Strathmore,
Alberta T1P1K1**

*incorporated in Alberta on
September 28, 1978
500114301*

BYLAWS OF THE STRATHMORE & DISTRICT CURLING CLUB

ARTICLE 1 NAME

1.1 The name of the Association shall be "Strathmore & District Curling Club".

ARTICLE 2
INTERPRETATION

2.1 In these By-laws:

“Annual General Meeting” means a meeting of the Members of the Strathmore & District Curling Club held once per year on the date designated by the Board – held in the Spring.

“Annual Meeting” means a meeting of the Members of the Strathmore & District Curling Club, held once per year on the date designated by the Board – held in the Fall.

“Board” means the Board of Directors of the Strathmore & District Curling Club. “Club” means the Strathmore & District Curling Club.

“Director” means a Member of the Board of the Strathmore & District Curling Club.

“District” means the area within and for which this Club was established (Town of Strathmore and County of Wheatland).

“Executive Officers” means the President, Vice-President, Past President, Secretary, and Treasurer.

“Past-President” means the individual who last held the role of President in the immediately preceding year.

“Strathmore” means the Town of Strathmore.

ARTICLE 3
MEMBERSHIP

- 3.1 Any individual directly or indirectly engaged or interested in the direction and vision of the Club and who desires to preserve and promote the objectives of the Club, as well as being willing to be governed by the bylaws and policies of the Club, shall be eligible for membership in the Club.
- 3.2 Membership of the Club shall be on an annual basis and shall be composed of person's who were members in Good Standing (as set forth in Section 3.3 below) during that curling season, with the membership year starting July 1st and ending June 30th.
- 3.3 A Member shall be in good standing ("**Good Standing**") if:
- 3.3.1 they continue to meet all eligibility requirements of their particular membership class as set forth herein, as determined by the Board in its sole discretion;
 - 3.3.2 they have paid all of their membership dues and any other sums owing to the Club;
 - 3.3.3 they have fulfilled all of their obligations hereunder or otherwise owing to the Club; and
 - 3.3.4 they are not subject to disciplinary action pursuant to Article 15 herein; and
 - 3.3.5 they are not in contravention of any provision of these Bylaws or any other policy, rule, regulation or similar directive of the Club.
- 3.4 The annual membership fees shall be determined by the Board.
- 3.5 Members of the Club are:
- Voting Members
 - Honorary Members
 - Junior Members
 - Associate Members
- 3.6 Payment of the annual Club fee entitles a member to the following:
- 3.6.1 for Voting Members and Honorary Members, to one (1) vote at the AGM, or other general meetings of the Club;
 - for Voting Members and Honorary Members, to hold office in the Club;
 - 3.6.2 to have playing privileges at the Club;
 - 3.6.3 to participate in all associated activities; and
 - 3.6.4 to provide volunteer hours towards tasks which are for the betterment of the Club.
- 3.7 Any person who has had distinguished long-term service for the Club may at an Annual Meeting be approved as an Honorary Member of the Club and be entitled to all the privileges of a Member of the Club without being required to pay an annual fee.
- 3.8 A Junior Member is an individual who is under the age of 18 years and is registered with the Strathmore Junior Program.
- 3.9 For the purpose of an individual wanting a portion of playing privileges for a specific season, an associate fee maybe determined at a General Meeting (an "**Associate Fee**"). An individual paying the Associate Fee shall be given the status of an Associate Member.

Associates Members shall have no voting powers or opportunity to hold office in the Club.

- 3.10 Any Member wishing to withdraw from membership may do so upon a notice in writing to the Board through its Secretary. All or part of the annual fee may be redeemable under the following conditions:
- the numbered receipt of payment is returned to the Secretary
 - the playing privileges have not been exercised
 - the member is not in arrears for fees
 - or otherwise at the discretion of the Board of Directors
- 3.11 Any Member in arrears after November 30th for fees in any given year may be suspended, shall thereafter be entitled to no membership privileges or powers in the Club until dues, arrears and any penalties are paid.
- 3.12 No right or privilege of any Member is transferable to another person. All rights and privileges cease when the Member resigns, dies or is suspended from the Club. Although a member ceases to be a member, by death, resignation, or otherwise, he is liable for any debts owing to the Club at the date of ceasing to be a member. No Member is, in his individual capacity, liable for any debt or liability of the Club.

ARTICLE 4
BOARD OF DIRECTORS

- 4.1. The Board of Directors of the Club shall be composed of a minimum of 8 members and a maximum of 14 members in Good Standing. The five executive officer positions shall be filled, with the balance of 3 to 9 members elected at Directors. These members are in Good Standing with the Club holding the titles of:
- President
 - Past-President
 - Vice-President
 - Secretary
 - Treasurer, and
 - Directors (3 - 9)
- 4.2. A minimum of three (3) males and three (3) females shall be elected to the Board.
- 4.3. The Executive Officer positions shall be elected for a two (2) year term at the Annual Meeting. Past President position will be held for a one (1) year term with the option to remain on the board for one (1) additional year if agreed to by both Past President and the voting Members.
- 4.4. Directors shall be elected for a two (2) year term at an Annual Meeting. Depending on the number of Directors elected, 3 to 5 positions shall be appointed to staggered terms allowing for overlap.
- 4.5. No person shall serve more than three (3) consecutive terms, each term being a two (2) year period. Extensions may be granted through a majority vote at the Annual General Meeting.
- 4.6. The Board of Directors shall have full control and management of the day-to-day business and affairs of the Club.
- 4.7. A Member of the Board of Directors shall cease to be a Director if found mentally incapable of performing his/her duties, convicted of any serious criminal offence or has missed three (3) consecutive Board of Directors meetings without proper cause acceptable to the other members of the Board.
- 4.8. The Board of Directors may from time to time appoint any other person as a director to fill a vacancy on the Board. Any person so appointed shall hold that position for the remainder of the year until an election at the next Annual Meeting.
- 4.9. The Board of Directors may delegate any of their powers to committees consisting of one or more person or persons as deemed necessary and may from time to time revoke such delegation. Any committee so formed shall in exercising any power so delegated, conform to any regulations as may from time to time be imposed on it by the Board of Directors.

ARTICLE 5
MEETINGS OF THE BOARD

- 5.1 The Board may meet for the conduct of business, adjourn and otherwise regulate their meetings and proceedings a minimum of 8 times per calendar year. The quorum necessary for the transaction of business shall be 50% of those elected or appointed.
- 5.2 Meetings shall be called by the President, however a Special Board Meeting may be called on the instructions of one-third of the Board members, provided they request the President in writing to call such meeting and state the business to be brought before the meeting.
- 5.3 Board of Directors shall be given notice of a minimum of twenty-four (24) hours of any meeting. Meetings may be held with less notice in an emergency, provided that a quorum of the Board is present, provided however, that any business transactions at such meeting shall be ratified at the next regularly called meeting of the Board.
- 5.4 The President shall preside as Chairman of every meeting of the Board. In the absence of the President, the chairman shall be the Vice-President. In the absence of the President and the Vice-President, the meeting shall select a Chairman.
- 5.5 Motions (other than the disciplinary action which shall be dealt with in accordance with Article 15) arising at any meeting of the Board
- 5.5.1 shall be decided by a majority of votes of the Board present and, in case of a tie, the Chairman shall cast the deciding vote.
 - 5.5.2 A resolution in writing, signed and dated by all the Board of Directors without their meeting together, shall be as valid and effectual as if it had been passed at a meeting of the Board duly called and constituted.
- 5.6 A Director may participate in a meeting of the Board by means of virtual facilities as permit all participating in the meeting to communicate adequately with each other during the meeting, and a Director participating in such a meeting by such means is deemed to be present at the meeting.

ARTICLE 6
EXECUTIVE OFFICERS DUTIES

- 6.1 . The President shall have general supervision over the business affairs of the Club and shall preside as Chairman at the meetings of the Club and of the Board. The President shall sign all resolutions, together with the Secretary or such other Officer of the Board as may be appointed for the purpose. The President shall be an ex-officio member of all committees.
- 6.2. The Past-President guides and mentors the President. The Past-President shall be an ex-officio member of all committees.
- 6.3. The Vice-President shall perform the duties of the President, when the President is unable to do so.
- 6.4. The Secretary shall attend all meetings of the Board, Annual and General Meetings and keep accurate minutes of the same.
 - 6.4.1. The Secretary shall see that all notices are duly given in accordance with provisions of the Bylaws, or as otherwise required by law; and shall see that all books, reports, certificates, and all other documents required by law are properly kept and filed.
 - 6.4.2. The Secretary shall keep a record of all the members of the Club including their contact information. In the absence of the Secretary, the Board of Directors shall appoint an acting Secretary, if necessary.
 - 6.4.3. The Secretary is responsible for the security and privacy of Club records, the Club computer and software.
- 6.5. The Treasurer shall receive all monies paid to the Club, excepting League Funds as set forth in Section 8.8 herein, and shall be responsible for the deposit of same in whatever financial institute the Board may order.
 - 6.5.1. The Treasurer shall ensure proper accounting and reporting for these funds to the Board of Directors and the Membership of the Club and keep such books as may be directed.
 - 6.5.2. The Treasurer shall ensure that the audited report of the Club is prepared and presented to the Membership at the General Meeting.
 - 6.5.3. In the absence of the Treasurer, the Board of Directors shall appoint an acting Treasurer, if necessary.

ARTICLE 7
ANNUAL, GENERAL AND SPECIAL GENERAL MEETINGS

- 7.1. The Annual General Meeting shall be held on or prior to June 30th and a minimum of one General Meeting shall be held on or prior to October 31st
- 7.2. Twenty-one (21) days' notice of the Annual General Meeting, General Meeting, or Special General Meeting shall be given to the Membership. Notice shall specify the place, the day and the hour of the meeting, and the general nature of the business to be transacted. Notice will be given through all sources of available media (which may include local publications, email, as well as Club website, social media or other means).
- 7.3. A Special General Meeting shall be called by the President upon receipt of a petition signed by one-third of the members in good standing, setting forth the reasons for calling such meeting.
- 7.4. No business shall be transacted **at** any meeting of the Club unless a quorum is present at the time the meeting proceeds to business. Ten members (not including the Board) personally present shall be a quorum of the Annual General Meeting, General Meeting or for a Special General Meeting.
- 7.5. If within one-half hour of the time appointed for the Annual General Meeting, General Meeting or Special General Meeting a quorum is not present, the meeting, if convened upon the requisition of the Members shall be dissolved; and in any other case it shall stand adjourned to the same day in the next week, at the same time and place; and if at such adjourned meeting a quorum is not present, the Board of Directors shall be counted as part of the quorum and the meeting shall be considered valid. At the Annual General Meeting, General Meeting or Special General Meeting, the following Members shall be entitled to one vote each in person and not by proxy:
- 7.5.1. All Honorary Members
- 7.5.2. All Voting Members in Good Standing**
- 7.6. Every motion submitted to an Annual General Meeting, General Meeting, or Special General Meeting shall be decided in the first instance by show of hands. In any case of a tie of votes, the Chairman shall, both on the show of hands and on a poll, cast the deciding vote.
- 7.7. At any Annual General Meeting, General Meeting or Special General Meeting, unless a poll is demanded by the Chairman or two members entitled to vote, a declaration of the Chairman that a resolution has been carried, or carried by particular majority, or defeated, or defeated by any particular majority, shall be conclusive evidence of the fact without proof of the number or proportion of the votes recorded in favor of or against such resolution.
- 7.7.1. An entry to that effect shall be made in the minutes of the Club.
- 7.8. If a poll is demanded, it shall be taken in such a manner and at such time and place as the Chairman of the meeting directs and either at once or after an interval or adjournment, and the result of the poll shall be deemed to be resolution of the meeting at which the poll was demanded. The demand of a poll may be withdrawn. In case of any dispute as to the admission or rejection of a vote, the Chairman shall

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determine the same and such determination made in good faith shall be final and conclusive.

- 7.9. Demand of a poll shall not prevent the continuance of the meeting or the transaction of any business other than the question on which the poll has been demanded.

- 7.10. At any Annual General Meeting, General Meeting or Special General Meeting, if the Board makes available a virtual meeting means that permits all such meeting participants to communicate adequately with each other during the meeting, then:

7.10.1. any person entitled to attend such meeting may participate in the meeting by way of video conference;

7.10.2. a person participating in the meeting by such means is deemed to be present at the meeting; and

7.10.3. any person participating in such meeting and who is entitled to vote at that meeting may vote by any electronic method that the Board has made available for that purpose.

ARTICLE 8
FINANCIAL

- 8.1. The fiscal year of the Club shall commence on the first day of July;
- 8.2. All disbursements of funds of the Club may be made by cheque or by electronic means. **Subject to Section 8.8 below**, payments are to be verified and signed or approved by electronic means by:
- 8.2.1. The Treasurer, or in the absence of the Treasurer, such other officer designated by the treasurer and;
- 8.2.2. One other signing officer.
- 8.3. No member shall, except for repayment of expenses incurred on behalf of the Club, receive any income or distribution of the Club;
- 8.4. Unless a particular document is specifically excluded by resolution of the Board, the books of account of the Club may be inspected by any member of the Club upon giving reasonable notice and arranging a time satisfactory to the Board or Executive having charge of such books of account.
- 8.4.1. No other persons shall have the right to inspect the books of account of the Club except as may be specifically authorized by the Board or these bylaws.
- 8.5. The Board may borrow up to a maximum of ten thousand dollars (\$10,000) upon a special resolution of a two-thirds vote of the Board.
- 8.6. The Board of Directors may borrow, or debenture, or raise, or secure the payment of such sums exceeding ten thousand dollars (\$10,000) in such manner and upon such terms and conditions as they see fit, provided, however, that none of these powers shall be exercised except in accordance with the sanction of a special resolution passed by two-thirds majority of the members of the Club present and entitled to vote at the Annual general Meeting, General Meeting, or Special Meeting.
- 8.7. The Club recognizes the formation of sections within the Club membership that organizes themselves as "leagues". Each league may structure their financial activity as they feel will best facilitate their operations, provided that such leagues at all times conduct their financial activity, affairs, events and operations in accordance with these Bylaws and policies of the Club and in accordance with direction of the Board as provided from time to time. The leagues shall be permitted to have their own separate bank accounts, however, the bank accounts and the funds therein shall be deemed to be the property of the Club and the terms "accounts" and "funds" in these Bylaws shall include the league bank accounts and the funds therein unless expressly stated. The Treasurer shall be permitted access to bank accounts of the leagues and each league shall present to the Treasurer an accurate accounting of their financial activity as requested by the Treasurer or the Board from time to time. The Board and the Treasurer shall have oversight and final control as to the bank account and funds of each league.
- 8.8. Notwithstanding Sections 6.5 and 8.2 herein, each league may be responsible for deposit of funds payable to such league ("**League Funds**") into its bank account and payment and

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disbursement of League Funds from its bank account without the approval or signatory requirements as set forth in Section 8.2 herein, provided that the deposit, payment and disbursement of League Funds shall be in accordance with the restrictions and obligations regarding league financial activity as set forth in Section 8.7.

ARTICLE 9
EXECUTION OF DOCUMENTS AND SEAL

- 9.1. Unless otherwise prescribed by the Board, agreements, instruments and other documents may be signed on behalf of the Club by the Treasurer or officer designated by the Treasurer and any other signing Officer;
- 9.2. The Club may have a seal of such design as the Board may adopt from time to time. It shall remain in the custody of the Treasurer and may be affixed by any signing Officer of the Club to any document authorized to be executed by the Club.

ARTICLE 10
FINANCIAL AUDIT

- 10.1. Each year, prior to the Annual Meeting, the Board will ensure that an audit of the Club's accounts be completed by a duly qualified accountant or by two members of the Club appointed for that purpose at the Annual General Meeting and shall be considered the audited report.
- 10.1.1. The Audit will focus on the club's financial statement and documents and will also afford the reviewer the ability to inquire with the Board about any and all financial transactions and information.
- 10.1.2. The auditor or Treasurer shall report on the state of the accounts at the Annual Meeting.

ARTICLE 11
DISSOLUTION OF THE CLUB

- 11.1. Upon the liquidation, winding-up or bankruptcy of the Club, any funds or assets remaining after paying all debts are paid to a registered and incorporated nonprofit organization. Members select this organization by Special Resolution. In no event do any Members receive any assets of the Club.

ARTICLE 12
LIABILITY AND INDEMNITY

- 12.1 Every Director and Officer in exercising his or her powers and discharging his or her duties shall act honestly and in good faith with a view to the best interests of the Club;
- 12.2 No Director or Officer shall be liable for the acts, omissions or defaults of any other Director, or Officer for any loss, damage or expense to the Club arising through the insufficiency or deficiency of title to any property acquired for or on behalf of the Club, or for the insufficiency or deficiency of any security in or upon which any of the funds of the Club may be invested, or for any loss or damage arising from the bankruptcy, insolvency or tortuous acts of any person of financial institution with whom of any funds, securities or effects of the Club may be deposited, or for any loss occasioned by any error of judgment or oversight on his or her part, or for any other loss, damage or misfortune whatever which may happen in the execution of, or in relation to, his or her duties as a Director, or Officer, unless the loss occurs through his or her own willful act, **gross negligence or dishonesty;**
- 12.3 Every Director, or Officer and his or her respective heirs, and legal representatives shall at all times be indemnified and saved harmless out of the assets of the Club against all costs and damages whatsoever which he or she incurs in any action or proceedings which is commenced against him or her or otherwise arising from any act or omission occasioned or permitted by him or her in the execution of Club duties, except where such costs or damages are the result of his or her own willful act, default or dishonesty or where such acts are performed outside of actual or ostensible authority of the Director.
- 12.4 Nothing herein shall restrict the right of any person to claim indemnity apart from the provisions of this by-law;
- 12.5 The Club may purchase and maintain insurances for the benefit of any Director, and Officers against such liabilities and in such amounts as the Board may determine.

ARTICLE 13
VOLUNTEERS

- 13.1. All volunteers working with the Junior League are required to have a criminal record check (vulnerable sector check).
- 13.2. The Treasurer will be required to have a criminal record check.
- 13.3. Casino volunteers are subject to the rules and regulations of the Club and the Alberta Gaming, Liquor and Cannabis (AGLC).

ARTICLE 14
PROTECTION OF PERSONAL INFORMATION

- 14.1. The Club collects personal information from Club members to facilitate club membership and to run league events.
- 14.2. This information will be limited to the members name, address, phone number and email address.
- 14.3. The Club will make every reasonable effort to ensure that this personal information is protected and prevent the loss, misuse or disclosure of this information as well as to prevent any unauthorized access or use of this personal information.
- 14.4. The President shall be the designated Privacy Officer.

ARTICLE 15

COMPLAINTS; DISCIPLINARY ACTION

15.1. A Member of any class may be suspended for a period or expelled for cause by the Board in accordance with Section 15.2 and any such suspension or expulsion shall be at the sole discretion of the Board.

15.2. A Member may be suspended or expelled from membership to the Club for the following reasons:

- (a) Upon proof that such Member's conduct has been such as to jeopardize the standing and prestige of the Club;
- (b) Upon violation and transgressions of the Bylaws;
- (c) Refusal to comply with regulations of the Board of Directors; or
- (d) Non-payment of dues, if in arrears for over thirty (30) days.

15.3. Procedure for determining whether disciplinary action shall be taken against a member:

(a) If the Board receives a written complaint (the "**Complaint**") from a member in Good Standing and such Complaint details the act or omission complained of, then the Board shall promptly review and investigate such Complaint;

(b) If the Board believes that the Complaint may have merit, the Board shall give 21 days' notice of the Complaint and the proposed disciplinary action to the member, including reasons for the proposed disciplinary action and detail sufficient for the member to offer a fulsome response;

(c) The member may make a written submission to the Board before the end of the 21-day notice period. The Board may, at its sole discretion, permit the member to make an oral submission. The Board may set a reasonable limit to the length of the written and oral submissions;

(d) If the Board does not receive a written submission from the member within the 21-day notice period, the Board may enact the proposed disciplinary action;

(e) If the Board receives a written submission from the member within the 21-day notice period, the Board shall convene a meeting to consider the submission. Following such consideration, the Board may enact, amend, or withdraw the proposed disciplinary action. The Board may also postpone its decision and/or investigate further;

(f) The Board shall then reach a final decision with respect to the proposed disciplinary action, passed by a two-thirds majority of the votes cast at a properly called Board meeting, and shall notify the member of the same within 28 days from the date of receipt of the written submission. Where new facts or extenuating circumstances arise, the Board may extend the 28-day deliberation period by a specific number of days, provided that it gives notice to the member of the same;

(j) The Board's decision shall be final, binding, and without any right of appeal.

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15.4 The Board shall have final control over the leagues and shall retain the authority to dissolve any league in the event that the league is operating in a manner that is inconsistent or in conflict with the mandate of the Board or the Bylaws and policies of the Club, as determined by a two-third majority of the votes cast at a properly called Board meeting.

ARTICLE 16

BY-LAWS/SPECIAL RESOLUTIONS

16.1 In relation to the Societies Act, a Special Resolution passed at an annual or annual general meeting of which not less than 21 days notice specifying the intention to propose the resolution has been duly given, and by a majority of not less than 75% of the votes of those Members who, if entitled to do so, vote in person OR a resolution proposed and passed as a special resolution at a general meeting of which less than 21 days notice has been given, if all the Members entitled to attend and vote at the general meeting so agree OR a resolution consented to in writing by all the Members who would have been entitled at a general meeting to vote on the resolution in person. Bylaws can only be amended by way of Special Resolution.

16.2 All by-laws and amendments thereto enacted by the Club shall come into force upon acceptance thereof by the Registrar of Corporations or upon such later date as is set for their coming into force;

16.3 All previous by-laws of the Club are repealed as of the coming into force of this by-law. Such repeal shall not affect the previous operation of any by-law so repealed or affect the validity of any act done under such by-law. All prior resolutions (or proceedings purporting to be resolutions) of the members, and Board of Directors, and all acts of any person upon the authority of such prior resolutions and all prior elections or appointments of Directors, Officers and members is hereby ratified and confirmed.